



# भारत का राजपत्र

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No. 14]

NEW DELHI, SATURDAY, APRIL 3, 1965 (CHAITRA 13, 1887)

इस भाग में भिन्न पृष्ठ संख्या दी जाती है जिस से कि यह अलग संकलन के रूप में रखा जा सके  
Separate paging is given to this Part in order that it may be filed as a separate compilation

### भाग III—खण्ड 4

### PART III—SECTION 4

विभिन्न निकायों द्वारा जारी की गई विविध अधिसूचनाएं जिसमें अधिसूचनाएं, आदेश, विज्ञापन और सूचनाएं सम्मिलित हैं  
Miscellaneous Notifications including Notifications, Orders, Advertisements  
and Notices issued by Statutory Bodies

#### डाक व तार विभाग

#### डाक-तार महानिवेशक का कार्यालय सूचना

नई दिल्ली, दिनांक 22 मार्च 1965

सं० 25-7/65-एल० आई०—श्री ज० स० कुलकर्णी की  
क्रमांक 63216-पी० तथा दिनांक 3-1-55 की 2000 रुपये  
की डाक जीवन बीमा पालिसी उनके संरक्षण से गुम हो गई है।

यह सूचित किया जाता है कि उक्त पालिसी का भुगतान रोक दिया गया है। उप निदेशक डाक-जीवन बीमा, कलकत्ता को बीमेदार के नाम पालिसी की दूसरी प्रति जारी करने के अधिकार दे दिये गए हैं। जनता को चेतावनी दी जाती है कि मूल पालिसी के सम्बन्ध में कोई लेन-देन न करे।

दे० शं० सकलकले, निदेशक, डाक जीवन बीमा

#### RESERVE BANK OF INDIA Department of Banking Operations Bombay-1, the 23rd March 1965

No. DBO.18/C-404-65—In pursuance of sub-section (2) of Section 36A of the Banking Companies Act, 1949 the Reserve Bank of India hereby notifies that the Shri Guru Govind Specie Bank Private Ltd., Bijapur has ceased to be a banking company within the meaning of the said Act.

C. S. DIVEKAR  
Deputy Governor

#### STATE BANK OF SAURASHTRA Bhavnagar, the 9th March 1965

No. 112—The following transfer/ and change in the posting of Bank's staff is hereby notified :—

Shri G. K. Sheth, a Junior Officer held temporary charge of the Damnagar Branch as Manager from the close of business on the 3rd December 1964 to the commencement of business on the 16th February 1965 vice Shri C. M. Raval.

No. 113—The following transfer/ and change in the posting of Bank's staff is hereby notified :—

Shri N. S. Barot, a Junior Officer Clerk held temporary charge of the Jamnagar (Digvijay Plot) Branch as Manager from the close of business on the 18th February 1965 to the commencement of business on the 22nd February 1965 vice Shri A. T. Doshi.

No. 114—The following transfer/ and change in the posting of Bank's staff is hereby notified :—

Shri P. S. Sanghavi, a Clerk held temporary charge of the Muli Pay Office (under the Limbdi Branch) from the close of business on the 20th February 1965 to the commencement of business on the 25th February 1965 vice Shri J. J. Parekh.

No. 115—Posting of the following official authorised in terms of the Bank's Notification No. 27 dated the 24th December 1963 is notified as under :—

Shri P. M. Mandalia was posted as Clerk-in-Charge, Sayla Pay Office (under Limbdi Branch) as from the close of business on the 26th February 1965.

No. 116—The following transfer/ and change in the posting of Bank's staff is hereby notified :—

Shri M. L. Doshi, a Clerk held temporary charge of the Dungar Pay Office (under the Mahuva Branch) from the close of business on the 20th February 1965 to the commencement of business on the 2nd March 1965 vice Shri J. H. Oza.

No. 117—The following transfer/ and change in the posting of Bank's staff is hereby notified :—

Shri S. V. Vekaria, a Clerk held temporary charge of the Chalala Pay Office (under the Dhari Branch) from the close of business on the 25th February 1965 to the commencement of business on the 5th March 1965 vice Shri C. N. Vora.

*The 10th March 1965*

No. 118.—The following transfer/ and change in the posting of Bank's staff is hereby notified :—

Shri B. T. Mandalia, a Clerk held temporary charge of the Babra Pay Office (under the Lathi Branch) from the close of business on the 5th February 1965 to the commencement of business on the 8th March 1965 *vice* Shri N. P. Pandya.

*The 15th March 1965*

No. 119.—The following transfer/ and change in the posting of Bank's staff is hereby notified :—

Shri B. J. Bhatt, a Junior Officer held temporary charge of the Jetpur Branch as Manager from the close of business on the 18th February 1965 to the close of business on the 13th March 1965 *vice* Shri N. A. Thanki.

*The 18th March 1965*

No. 120.—The following transfer/ and change in the posting of Bank's staff is hereby notified :—

Shri K. K. Parekh, a Clerk held temporary charge of the Vanthali Pay Office (under the Junagadh Branch) from the close of business on the 10th March 1965 to the commencement of business on the 15th March 1965 *vice* Shri J. J. Shah.

*The 20th March 1965*

No. 121.—The following transfer/ and change in the posting of Bank's staff is hereby notified :—

Shri H. C. Shah, a Clerk held temporary charge of the Bantwa Pay Office (under the Manavadar Branch) from the close of business on the 6th March 1965 to the commencement of business on the 18th March 1965 *vice* Shri V. C. Vora.

S. C. NAGAR  
General Manager

**THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA**

New Delhi-1, the 24th March 1965

No. 8-CA(1)/23/64-65—In pursuance of Clause (3) of Regulation 10 of the Chartered Accountants Regulations, 1964, it is hereby notified that the Certificates of Practice issued to the following members shall stand cancelled during the period shown against their names, namely :—

S. No.	Membership No.	Name and Address	Period during which the Certificates shall stand cancelled
1.	6119	Shri Surrender Kumar Kaushik, A.C.A., Assistant Accounts Officer, Indian Oil Corporation, 13, Camac Street, CALCUTTA-16.	1-12-1964 to 30-6-1965
2.	6283	Shri Kali Das Bandyopadhyay, A.C.A. Junior Accounts Officer, Office of the Commissioner's for the Port of Calcutta, 16, Strand Road, CALCUTTA-1.	15-2-1965 to 30-6-1965
3.	6972	Shri Mahitosh Das, A.C.A. 2A, Gopal Mitra Lane, Baghbazar, CALCUTTA-3.	12-2-1965 to 30-6-1965

*The 26th March 1965*

No. 4-CA(1)/18/64-65—In pursuance of Regulation 16 of the Chartered Accountants Regulations, 1964, it is hereby notified that in exercise of the powers conferred by Clause (c) of sub-section (1) of Section 20 of the Chartered Accountants Act, 1949, the Council of the Institute of Chartered Accountants of India has removed from the Register of Members with effect from 1st April

1964, on account of non-payment of prescribed fees, the names of following gentlemen :—

S. No.	Membership No.	Name and Address
1.	4381	Shri Arun Kumar Sen, 73, Meadway Drive, Horsell, Woking, SURREY (U.K.).
2.	5532	Shri Pran Gopal Chanda, 69, High Street, Old Woking, SURREY (U.K.).

No. 8-CA(1)/24/64-65—In pursuance of Clause (3) of Regulation 10 of the Chartered Accountants Regulations, 1964, it is hereby notified that the Certificates of Practice issued to the following members shall stand cancelled during the period shown against their names, namely :—

S. No.	Membership No.	Name and Address	Period during which the Certificates shall stand cancelled
1.	1734	Shri R. Rajagopala Ayyangar, A.C.A., 5/23, Edward Elliotts Road, Mylapore, MADRAS-4.	3-12-1964 to 30-6-1965
2.	6804	Shri M. V. Raja, A.C.A., 29, Second Main Road, Gandhinagar, MADRAS-20.	25-2-1965 to 30-6-1965

C. BALAKRISHNAN  
Secretary

**THE INSTITUTE OF COST AND WORKS ACCOUNTANTS OF INDIA****Cost Accountants**

Calcutta, the 20th March 1965

No. 18-CWR(1)/65—It is hereby notified in pursuance of Regulation 18 of the Cost and Works Accountants Regulations, 1959, that in exercise of the powers conferred by Regulation 17 of the said Regulations, the Council of the Institute of Cost and Works Accountants of India has restored to the Register of Members, with effect from 6th January 1965, the name of Shri Prafulla Kumar Mukherjee, B.A., A.I.C.W.A., Accountant, Office of the Accounts Officer, Gun Carriage Factory, Jabalpur, (Membership Number 270).

S. N. GHOSE  
Secretary

**CENTRAL SILK BOARD**

Bombay-2, the 16th March 1965

No. CSB/ES/65/G.O.(19)—In exercise of the powers conferred by Rule 28 of the Central Silk Board Rules, 1955, the Board has been pleased to appoint Shri M. Murudappa, Deputy Director of Sericulture, Government of Mysore, Bangalore, as Assistant Secretary, Liaison Office of the Central Silk Board, Bangalore, with effect from 10th March 1965 (FN) on foreign service terms, as per Ministry of Commerce, Government of India letter No. 22(1)/65-Tex(G) dated 1st February 1965.

R. DORAISWAMY  
Chairman

**DEPARTMENT OF POSTS & TELEGRAPHS**

Office of the Director General Posts & Telegraphs  
NOTICE

New Delhi, the 20th February 1965

No. 25/7/65-LI—Postal Life Insurance EA/55 Policy No. 63216-P dated 3rd January 1955 for Rs. 2,000 held by Shri J. B. Kulkarni, having lost from his custody notice is hereby given that the payment thereof has been stopped. The Deputy Director, P.L.I., Calcutta, has been authorised to issue a duplicate policy in favour of the insured. The Public are hereby cautioned against dealing with the original policy.

D. S. SAKALKALE  
Director  
Postal Life Insurance

## MINISTRY OF LABOUR AND EMPLOYMENT

## Employees' State Insurance Corporation

## ANNEXURE A

EMPLOYEES' STATE INSURANCE CORPORATION  
(RECRUITMENT) REGULATIONS, 1965

No. 1-1/1/60-Estt.I—In exercise of the powers conferred by sub-section (1) of Section 97 read with Clause (XXI) of sub-section (2) and sub-section (2A) of that Section and sub-section (2) of Section 17 of the Employees' State Insurance Act, 1948 (34 of 1948), the Employees' State Insurance Corporation hereby makes, with the approval of the Central Government, the following regulations, namely :—

"Employees' State Insurance Corporation (Recruitment) Regulations, 1965.

## PART I

## 1. Short Title and Commencement :

(1) These Regulations may be called the Employees' State Insurance Corporation (Recruitment) Regulations, 1965.

(2) These Regulations shall come into force at once.

(3) In these Regulations, the various terms and expressions shall have the same meaning as assigned to them in the Employees' State Insurance Corporation (Staff and Conditions of Service) Regulations, 1959.

(4) All other words and expressions shall have the meaning assigned to them in the relevant rules applicable to similar employees under the Central Government from time to time.

## 2. Scope :

These Regulations shall apply for recruitment to all posts in the Employees' State Insurance Corporation, other than the Principal Officers appointed under Section 16 of the Employees' State Insurance Act, 1948.

## 3. Method of Recruitment :

(1) Recruitment to a post or a class of posts may be made by any one of the following methods, namely :—

(a) by direct recruitment or by deputation of a person serving under Central Government or a State Government.

(b) by promotion of a person employed under the Corporation.

(2) The percentages of vacancies to be filled in by direct recruitment (including deputation) and by promotion shall be 50 : 50 except in the case of vacancies of Lower Division Clerks, Adrema Operators, Computers and Telephone Operators, 75 per cent of which will be filled in by direct recruitment and 25 per cent from among the qualified class IV employees of the Corporation on the basis of a departmental competitive examination.

Provided that vacancies in the following categories of posts shall subject to availability of suitable candidates having such number of years of service in the lower grade as may be laid down by the Director General and subject to Regulation 27, be reserved to be filled in entirely by promotion from amongst the employees of the Corporation :—

(1) Head Clerk/Assistant.

(2) Upper Division Clerk.

(3) Jamadar/Daftry/Record Sorter.

(3) (a) Recruitment to a post carrying a maximum monthly pay of five hundred rupees and above shall be made in consultation with the Union Public Service Commission (hereinafter referred to as the 'Commission') in accordance with Part II of these Regulations.

(b) It shall not be necessary to consult the Commission in regard to the selection for a temporary or officiating appointment to a post, if the person appointed is not likely to hold the post for a period of more than one year; provided that—

(i) Such appointment shall be reported to the Commission as soon as it is made;

(ii) If the appointment continues beyond a period of six months a fresh estimate as to the period for which the person appointed is likely to hold the post shall be made and reported to the Commission; and

(iii) If such estimate indicates that the person appointed is likely to hold the post for a period of more than one year of appointment, the Commission shall immediately be consulted in regard to the filling of the post.

(c) Recruitment to a post carrying a maximum monthly pay of less than five hundred rupees shall be made by the appointing authority in respect of that post, subject to any order made by the Standing Committee or the Director General or any other authority authorised by the Director General, in accordance with Part III of these Regulations.

## 4. Special Representation :

The recruitment to various categories of posts which are required to be filled by direct recruitment, shall be subject to such reservations for representation of \*Scheduled Castes and Scheduled Tribes as may, from time to time, be specified by the Director General on the basis of directions issued by the Central Government.

\*As defined in the Constitution of India.

## 5. Eligibility for Appointment :

(1) A candidate for appointment must be :—

(a) a citizen of India, or

(b) a subject of Sikkim, or

(c) a subject of Nepal, or

(d) a subject of Bhutan, or

(e) a Tibetan refugee who came over to India, before the 1st January 1962, with the intention of permanently settling in India, or

(f) a person of Indian origin who has migrated from Pakistan with the intention of permanently settling in India;

Provided that a candidate belonging to categories (c), (d), (e) and (f) shall be a person in whose favour a certificate of eligibility has been given by the Central Government and if he belongs to category (f) the certificate of eligibility will be issued for a period of one year, after which such a candidate will be retained in service subject to his having acquired Indian citizenship;

NOTE : A candidate in whose case a certificate of eligibility is necessary may be admitted to the selection and he may also be provisionally appointed subject to necessary certificate being granted in his favour by the Government.

(2) A candidate for direct recruitment to a post should be within the age-limits specified in Schedules I and II to these Regulations in respect of that post.

Provided that no age-limits shall apply in the case of a departmental candidate.

NOTE : (1) The upper age limit, may, in exceptional circumstances and in the case of candidates belonging to Scheduled Castes and Scheduled Tribes and for bonafide displaced persons or any other class of persons, be relaxed to the extent and in the manner as may, from time to time, be specified by the Director General on the basis of directions issued by the Central Government from time to time.

(2) A departmental candidate admitted to a selection for direct recruitment under the age concession admissible under the above proviso or under any other concession granted for departmental candidates will not be eligible for appointment, if after submitting the application, he resigns from service either before or after his selection for appointment.

(3) A candidate for direct recruitment to a post must possess the educational qualifications and experience etc., as specified in Schedules I and II to these Regulations in respect of that post.

(4) A candidate must satisfy the appointing authority that his character and antecedents are such as to make him suitable for appointment to the service of the Corporation.

## 6. Physical Fitness :

(1) A candidate must be in good mental and bodily health and free from any physical defect likely to interfere with the discharge of his duties as an officer/employee in the service.

(2) A candidate who after such physical examination as the Director General may prescribe is found not to satisfy the requirements of Clause (1) of this regulation, will not be appointed.

**NOTE :** The standard of physical fitness and the competent medical authorities to examine and declare a candidate physically fit for appointment, will be the same as for corresponding appointments under the Central Government.

#### 7. *Relaxation in Exceptional Cases :*

The Director General or any other authority authorised in this behalf by the Director General, subject to report to the Standing Committee, may modify or waive all or any of the requirements of sub-regulations (2) and (3) of regulation 5 when an appointment for work of a special nature is to be made and it is not practicable to obtain a suitable candidate who fulfils all the requirements of sub-regulations (2) and (3) of Regulation 5.

#### 8. *Conditions of Service :*

The conditions of service of an employee appointed to the service of the Corporation shall be as laid down in the Employees' State Insurance Corporation (Staff and Conditions of Service) Regulations, 1959, and such other orders as may be passed by the Corporation or the Standing Committee of the Corporation, from time to time.

#### *Part II—Recruitment to Posts carrying Maximum Monthly Pay of Five Hundred Rupees and Above*

9. The Director General shall make the appointment as recommended by the Commission, unless he is of the opinion that the recommendation of the Commission should not be accepted, in which case he shall bring the matter to the notice of the Standing Committee, and if the Standing Committee also agrees with the Director General, the matter shall be submitted to the Central Government for a final decision.

#### 10. *Direct Recruitment :*

A candidate must apply before such date, in such form and in such manner as may be prescribed by the Commission.

11. A candidate must, subject to Regulations 12 and 13, satisfy the conditions and qualifications etc. prescribed in Regulations 5 and 6.

12. The Commission may relax the upper age limits upto 3 years in exceptional circumstances.

13. In exceptional cases, the Commission may treat as qualified candidate, a candidate who, though he has not all or any of the qualifications prescribed under these Regulations, has passed examinations conducted by other institutions of a standard which, in the opinion of the Commission, justify his admission.

14. The decision of the Commission on the question whether a candidate does or does not satisfy any of the requirements of sub-regulations (1), (2) and (3) of Regulation 5 and of Regulation 10 shall be final.

15. A candidate must at the time of application, pay such fees as the Commission, in consultation with the Director General, may, from time to time, prescribe, and the candidate must submit such proofs of his qualifications as may be required.

#### 16. *Recruitment by Promotion :*

Recruitment by promotion to a post shall be made from amongst the employees who have rendered at least five/three years' service in the next lower grades as specified for this purpose in Schedule I to these Regulations.

Provided that the Director General may relax the limit of 5/3 years' service, as the case may be, when sufficient number of suitable candidates having 5/3 years' service in the next lower grade are not available.

17. The promotions shall be made entirely by selection on merits with due regard to seniority.

18. Subject to the provisions of Regulation 9, all promotions shall be made on the recommendation of a duly constituted Departmental Promotion Committee.

#### 19. *Recruitment by Deputation :*

The Director General, may, if necessary, obtain on deputation the service of a person serving under the Central Government or a State Government for such period

and subject to such terms and conditions as may be settled by him with the Government :—

Provided that subject to the provisions of Regulation 9, the Commission shall also be consulted.

#### *Part III—Recruitment to Posts Carrying Maximum Pay of Less than Five Hundred Rupees*

20. The Director General or any other authority as may be authorised in this behalf by the Director General, may, from time to time, constitute Departmental Committee for recruitment to posts carrying a maximum monthly pay of less than five hundred rupees.

#### 21. *Direct Recruitment :*

(1) Recruitment shall be made by either or both of the following methods :—

(a) by open competitive examinations;

(b) by selection by a Departmental Committee.

(2) Recruitment to the following categories of posts shall be made by open competitive examinations :—

(a) Managers, Grade II and Insurance Inspectors (all candidates shall initially be appointed as Inspectors).

(b) Personal Assistants.

(c) Stenographers.

(d) Lower Division Clerk/Adrema Operator/Computer/Telephone Operator.

Provided that an interview by a Departmental Committee may be held in respect of recruitment to such categories of the posts as the Director General may, from time to time, specify. Only candidates who qualify in the written test shall be called for interview.

(3) Recruitment to Class IV posts shall be made by selection only.

22. The Director General may, subject to instructions issued by the Standing Committee, prescribe, from time to time, the general procedure to be followed for recruitment and for holding competitive tests and interviews.

23. A candidate must apply before such date in such form and in such manner and pay such fees as may be prescribed provided that no fee will be payable by a departmental candidate.

24. A candidate for direct recruitment to a post must, subject to Regulation 26, satisfy the conditions and qualifications etc. prescribed in Regulations 5 and 6, and in Schedule II of these Regulations in respect of that post.

25. In exceptional circumstances, the Director General may on the recommendation of the Departmental Committee, relax the upper age limit upto 3 years and/or treat as qualified, a candidate who, though he has not all or any of the qualifications prescribed in these Regulations, has passed examinations conducted by other institutions of a standard which in the opinion of the Departmental Committee, justifies his admission.

26. The decision of the Departmental Committee on the question whether a candidate does or does not satisfy any of the requirements of sub-regulations (1), (2) and (3) of Regulation 5 and 23, shall be final.

#### 27. *Recruitment by Promotion :*

Recruitment by promotion to a post shall be made from among the employees who have rendered at least 3 years' service in the next lower grade :—

Provided that the Director General or such other authority as may be authorised in this behalf by the Director General, may relax the limit of 3 years' service when sufficient number of suitable candidates having 3 years service in the next lower grade specified for the purpose in Schedule II to these Regulations, are not available.

28. (1) The promotions to the following grades shall be made on the basis of selection on merits with due regard to seniority :

(a) Manager, Grade II/Insurance Inspector.

(b) Assistants/Head Clerks.

(c) Personal Assistants.

(d) Stenographers.

(2) The promotions to the posts of Upper Division Clerks shall be made in the following manner :—

- (a) 50% of the vacancies shall be filled by promotion on the basis of seniority subject to rejection of unfit;
- (b) the remaining 50% vacancies shall be filled by promotion on merits on the basis of departmental competitive examination.

(3) The promotions to Class IV posts of Gestetner Operator and Jamadar/Record Sorter/Daftry will be made on the basis of seniority subject to rejection of unfit.

29. All promotions shall be made on the recommendations of a duly constituted Departmental Promotion Committee.

#### SCHEDULE—I

[See Regulation 5(3) and 16]

Sl. No.	Name of post	Classification	Scale of pay	Whether selection post or non-selection post	Age limits for direct recruits	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.	Administrative Officer	Class I	Rs. 900—40—1100—50/2—1250.	Selection	45 years and below. (Relaxable for Government servants)	<i>Essential</i> : (i) A degree of recognised University. (ii) <i>Experience</i> : At least 7 years experience as an Administrative Officer or as Chief Superintendent under the Central or a State Govt. with experience in establishment and administrative work for at least 5 years. (iii) Fully conversant with Secretariat procedure (preferably Central) and various Government rules & regulations. Qualifications relaxable at Commission's discretion in case of candidates otherwise well qualified.
2.	Deputy Insurance Commissioner/Regional Director Grade	Class I	Rs. 900—40—1100—50/2—1250.	Selection	45 years and below. (Relaxable for Government servants).	<i>Essential</i> : (i) A degree of a recognised University. (ii) About 7 years, supervisory experience of which about 5 years should be in a responsible capacity in Govt. or Quasi-Govt. Organisation/Corporation/Govt. Undertaking/Local Body or in a Scheduled Bank. Qualifications relaxable at Commission's discretion in case of candidates otherwise well qualified. <i>Desirable</i> : (i) Experience of setting up and controlling offices. (ii) Degree or Diploma in social welfare or Labour Management or Associateship of the Institute of Actuaries or Fellowship of the Chartered Insurance Institute preferably in National Insurance. (iii) Working experience of social insurance scheme or of Labour Laws or of Social Work. (iv) Knowledge of one or more Indian languages especially Hindi.

#### SCHEDULE I—Contd.

[See Regulation 5(3) and 16]

Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotees	Period of probation if any	Method of rectt. whether by direct recruitment or by promotion or transfer & percentage of the vacancies to be filled by various methods	In case of rectt. by promotion/transfer, grades from which promotion to be made	If a DPC exists what is the composition
(8)	(9)	(10)	(11)	(12)
No	2 years	(i) 50% by promotion. (ii) 50% by direct recruitment	(i) Dy. Administrative Officer. (ii) Regional Director Gr. II/Dy. Regional Director/Asst. Insurance Commissioner. (iii) Asstt. Accounts Officer (with 5 years service in the grade).	Class I D.P.C.
No	2 years	(i) 50% by promotion (ii) 50% by direct recruitment	(i) Dy. Administrative Officer. (ii) Regional Director Gr. II/Dy. Regional Director/Asstt. Insurance Commissioner. (iii) Asstt. Accounts Officer (with 5 years service in the grade).	Class I D.P.C.

## SCHEDULE I—Contd.

[See Regulation 5 (3) and 16]

(1)	(2)	(3)	(4)	(5)	(6)	(7)
3. Deputy Medical Commissioner.	Class I	Rs. 700—40—1000—50/2—1250 plus non-practising allowance of 25% of pay subject to a maximum of Rs. 400/- p.m.	Selection	45 years and below. (Relaxable for Govt. Servants)	<i>Essential</i> : (i) A Medical qualification included in the first or the 2nd Schedule or Part II of the third Schedule (other than licentiate medical qualifications) to the Indian Medical Council Act, 1956. (ii) Post-graduate qualification in Medicine, Surgery or Public Health, e.g. M.S. or F.R.C.S., F.A.C.S., M.D., or M.R.C.P., D.P.M., or D.T.M., & H. or equivalent qualification. (iii) At least 7 years, standing in the profession with at least 5 years work in Clinical teaching or research of a Public Health Post. Qualifications relaxable at Commission's discretion in the case of candidates otherwise well qualified.	
4. Deputy Administrative Officer.	Class II Gazetted.	Rs. 400—25—500—30—590—EB—30—800—EB—30—830—35—900.	Selection	45 years and below (Relaxable for Govt. Servants).	<i>Essential</i> : (i) A degree of a recognised University. (ii) About 5 years, experience of administrative, accounts and establishment work in a responsible capacity in a Govt. or Semi-Govt. Orgn. or Public Body or in a commercial concern of repute. (iii) Knowledge of Govt. Rules and Regulations. Qualifications relaxable at Commission's discretion in the case of candidates otherwise well qualified.	
5. Regional Director Gr. II/Dy. Regional Director/Assistant Insurance Commissioner.	Class II Gazetted.	Rs. 400—25—500—30—590—EB—30—800—EB—30—830—35—900.	Selection	40 years and below (Relaxable for Govt. Servants).	<i>Essential</i> : (i) Degree of a recognised University. (ii) About 5 years, experience in a responsible capacity in a Govt. or Quasi-Govt. Orgn./Corporation/Govt. Undertaking, Local Body or in Scheduled Bank. Qualifications relaxable at Commission's discretion in the case of candidates otherwise well qualified.  <i>Desirable</i> : (i) Knowledge of social insurance or labour problems. (ii) working knowledge of one or more Indian languages especially Hindi. (iii) Experience of setting up and controlling a number of smaller offices.	
6. Asstt. Medical Commissioner/Medical Referee.	Do.	Rs. 400—25—500—30—590—EB—30—800—EB—30—830—35—900 plus NPA of 25% of pay subject to a minimum of Rs. 150/- and maximum of Rs. 400/- per month.	Do	Do.	<i>Essential</i> : (i) A Medical qualification included in the 1st or 2nd Schedule or part II of the 3rd Schedule (other than licentiate medical qualifications) to the Indian Medical Council Act, 1956. (ii) About 5 years professional experience. Qualifications relaxable at Commission's discretion in the case of candidates otherwise well qualified.	

## SCHEDULE I—Contd.

[See Regulation 5 (3) and 16]

(8)	(9)	(10)	(11)	(12)
No	2 years	(i) 50% by promotion. (ii) 50% by deputation failing which by direct recruitment (The period of deputation will be 3 to 5 years).	<i>Promotion</i> : (i) Asstt. Medical Commissioner Medical Referee (with 5 years service in the grade).  <i>Deputation</i> : Suitable Officers holding analogous posts belonging to the CHS.	Class I D.P.C.
No	2 years.	50% by promotion 50% by direct rectt.	<i>Promotion</i> : (i) Regional Director Gr. III/Asstt. Regional Director/Manager Gr. I/Section Officer. (ii) Dy. Asstt. Accounts Officer (with 3 years service in the grade).	Class II D.P.C.
No	2 years	50% by promotion 50% by direct rectt.	<i>Promotion</i> : (i) Regional Director Gr. III/Asstt. Regional Director/Manager Gr. I/Section Officer. (ii) Deputy Assistant Accounts Officer (with 3 years service in the grade).	Class II D.P.C.
N.A.	2 years.	By deputation from CHS failing which by direct rectt. (The period of deputation being 3-5 years).	<i>Deputation</i> : Appropriate officers holding analogous posts from CHS.	Do.

**SCHEDULE I—contd.**  
[See Regulation 5 (3) and 16]

(1)	(2)	(3)	(4)	(5)	(6)	(7)
7. Assistant Officer.	Accounts	Class II Gazetted.	Rs. 400—25—500—30—590—EB—30—800—EB—30—830—35—900.	Selection	40 years and below (Relaxable for Govt. Servants).	<p><i>Desirable</i> : Clinical experience in Medicine in teaching hospitals. (ii) Experience as a responsible Medical Officer in a large industrial concern or Government/Quasi-Govt. Organisation/Corporation/Govt. Undertaking or any local body.</p> <p><i>Essential</i> : (i) Chartered or Registered Acctt. with about 5 years, experience in a Govt. or Semi-Govt. Deptt. or Corporation or Commercial Firm of standing OR SAS passed Accountant with about 5 years experience in a responsible position in a Govt. or Semi-Govt. Department.</p> <p><i>Desirable</i> : A Degree of a recognised University.</p>
8. Regional Director Gr. III/Asstt. Regional Director/Manager Gr. I/Section Officer.	Director	Do.	Rs. 325—25—550—EB—30—700.	Do.	35 years and below (Relaxable for Govt. servants).	<p><i>Essential</i> : (i) Degree of a recognised University. (ii) About 3 years experience in a responsible capacity in Govt. or in a Quasi-Govt. Orgn. or public body or Insurance Company or Scheduled Bank. Qualifications relaxable at Commission's discretion in case of candidates otherwise well qualified.</p> <p><i>Desirable</i> : Knowledge of Social Insurance or Labour problems.</p>
9. Deputy Asstt. Accounts Officer.	Asstt. Accounts	Do.	Rs. 325—25—550—EB—30—700.	Do.	35 years and below (Relaxable for Govt. Servants).	<p><i>Essential</i> : Degree of a recognised University. (ii) About 3 years, experience in a responsible capacity in Govt. or quasi-Govt. Orgn. or public body or Insurance Company or Scheduled Bank. Qualifications relaxable at Commission's discretion in the case of candidates otherwise well qualified.</p> <p><i>Desirable</i> : (i) Knowledge of Social Insurance or Labour problems. (ii) Chartered Accountant or experience in a supervisory capacity of Accounts work in Govt. offices.</p>
10. Private Secretary to Director General.	Secretary to Director	Class III Non-Ministerial.	Rs. 380—15—500	Do.	Do.	<p><i>Essential</i> : (i) Intermediate/Senior Cambridge/Higher Secondary Certificate or equivalent qualifications. (ii) 5 years experiences as Personal Assistant or in Secretarial type of Work.</p>

**SCHEDULE I—contd.**  
[See Regulation 5 (3) and 16]

(8)	(9)	(10)	(11)	(12)
No	2 years	50% by promotion, 50% by direct recruitment failing which by deputation (The period of deputation being 3-5 years).	<p><i>Promotion</i> :</p> <p>(i) Dy. Asstt. Accounts Officer.</p> <p>(ii) Asstt. Regional Director/Manager Gr. I/Section Officer (if suitable candidate with accounts experience are available) with 3 years service in the grade.</p> <p><i>Deputation</i> :</p> <p>Suitable officers from organised accounts Services i.e. Indian Audit and Accounts Deptt., Defence Accounts Deptt., Rly-Accounts Deptt. etc.</p>	Class II D.P.C.
No	2 years	50% by promotion 50% by direct recruitment.	<p><i>Promotion</i> :</p> <p>(i) Manager Gr. II/Insurance Inspector.</p> <p>(ii) P. S. to D. G. (with 3 years service in the grade).</p>	Class II D.P.C.
No	2 years	50% by promotion, 50% by direct recruitment failing which by deputation. (The period of deputation being 3-5 years).	<p><i>Promotion</i> :</p> <p>Manager Gr. II/Insurance Inspector (with 3 years service in the grade).</p> <p><i>Deputation</i> :</p> <p>Suitable officers from organised Accts. Services, i.e. Indian Audit and Accounts Deptt., Defence Accts. Deptt. Rly. Accts. Deptt. etc.</p>	Class II D.P.C.
No	2 years	(i) 50% by promotion. (ii) 50% by direct recruitment.	Personal Assistant	Class II D.P.C.

**NOTES :** (1) The incumbents of the following groups of posts which carry the same scale of pay and classification and for which similar qualifications have been prescribed, are interchangeable :—

**Group I :** Regional Director Gr. I/Dy. Insurance Commissioner.

**Group II :** (i) Deputy Administrative Officer.

(ii) Regional Director Gr. II/Dy. Regional Director/Asstt. Insurance Commissioner.

(iii) Assistant Accounts Officer.

**Group III :** (i) Regional Director Gr. III/Asstt. Regional Director/Manager Gr. I/Section Officer.

(ii) Deputy Assistant Accounts Officer.

SCHEDULE II  
[See Regulation 5(3), 24 and 27]

Sl. No.	Classification and name of post	Scale of pay	For Direct Recruitment only		For Promotion/Deputation only
			Age Limits	Educational qualifications and experience required	Grades/sources from which promotions/deputations to be made
(1)	(2)	(3)	(4)	(5)	(6)
<i>Class III (Non-Ministerial)</i>					
1.	Manager Grade II/Insurance Inspector.	Rs. 250—15—445 plus Rs. 25/- p.m. special pay for Manager Gr. II.	Between 25-30 years.	<p><i>Essential :</i></p> <p>(i) <i>Qualifications :</i> A Degree of a recognised University.</p> <p>(ii) <i>Experience :</i> Not less than 3 years in a responsible post in a Govt./Quasi-Govt. Organisation/Corporation/Govt. Undertaking, Local Body or a Scheduled Bank.</p> <p>Relaxable for Law Graduates having 2 years' standing in the profession.</p> <p>(iii) Ability to speak and write one of the main regional languages.</p>	Assistant/Head Clerk (Personal Assistants may also be considered for promotion on merits, but their promotion will not be in direct line).
2.	Artist .. .. .	Rs. 210—10—290—15—320—EB—15—425.	Below 35 years.	<p><i>Essential :</i></p> <p><i>Qualifications :</i> Diploma in Art of a recognised institution.</p>	No departmental promotions are to be made.
<i>Class III (Ministerial)</i>					
3.	Head Clerk/Assistant ..	Rs. 210—10—290—15—320—EB—15—425.	—	—	<p>Upper Division Clerk/Upper Division Clerk Incharge/Cashier in Upper Division Clerk scale.</p> <p>(Stenographers may also be considered for promotion on merits but the promotion will not be in a direct line).</p> <p>[See note (3) below].</p>
4.	Personal Assistant ..	Rs. 210—10—290—15—320—EB—15—425. (Plus Rs. 40/- p.m. Special pay for Personal Assistant to the Director General).	Between 19-23 years.	<p><i>Essential :</i></p> <p>(i) <i>Qualifications :</i> Intermediate/Senior Cambridge/Higher Secondary Certificate or equivalent qualification.</p> <p>(ii) A minimum speed of 120 words in Shorthand and 50 words per minute in typewriting.</p> <p><i>Desirable :</i></p> <p>(i) Experience : Some experience as a Stenographer in a Govt. or Quasi-Govt. Organisation/Corporation/Govt. Undertaking, Local Body or a Scheduled Bank.</p>	Stenographer.
5.	Upper Division Clerk/Upper Division Clerk-Incharge/Cashier in U.D.C.'s scale.	Rs. 130—5—160—8—200—EB—8—256—EB 8—280—10—300 plus special pay of Rs. 25/- p.m. for U.D.C. Incharge/Cashier.			Lower Division Clerk/Cashier/Adrema Operator/Computer/Telephone Operator.
6.	Stenographer	Rs. 130—5—160—8—200—EB—8—256—EB 8—280—10—300.	Between 19 and 23 years.	<p><i>Essential :</i></p> <p>(i) <i>Qualifications :</i> Intermediate/Senior Cambridge/Higher Secondary or equivalent qualifications.</p> <p>(ii) Speed of at least 100 and 40 words per minute in shorthand and Typewriting respectively.</p>	Lower Division Clerk with proficiency in Shorthand and Typewriting.
7.	Lower Division Clerk/Cashier/Adrema Operator/Computer/Telephone Operator.	Rs. 110—3—131—4—155—EB—4—175—5—180 with a special pay of Rs. 25/- p.m. for Cashier/Clerk-cum-Cashier and Rs. 15/- p.m. for Adrema Operator/Computer.	Between 18—21 years.	<p><i>Essential :</i></p> <p>(i) <i>Qualifications :</i> Matriculation or equivalent qualification until replaced by Higher Secondary Examination.</p> <p><i>Desirable qualifications :</i> Knowledge of typewriting with a speed of at least 35 words per minute.</p>	



SCHEDULE II—*contd.*  
[See Regulation 5 (3), 24 and 27]

(1)	(2)	(3)	(4)	(5)	(6)
<i>Class IV Staff :</i>					
8. Gestetner Operator		Rs. 80—1—85—2—95— EB—3—110.	Between 18—25 years.	<i>Essential :</i> (i) <i>Qualifications :</i> Middle School Examination in English from a recognis- ed educational institu- tion. (ii) Proficiency in Gestetner Operation.	Jamadar/Daftry/ Record Sorter
9. Jamadar/Daftry/Record Sor- ter.		Rs. 75—1—85—EB—2— 95.	—	—	Peons
10. Peon	.. ..	Rs. 70—1—80—EB—1— 85.	Between 18- 25 years.	<i>Essential :</i> (i) <i>Qualifications :</i> Middle School Examination in English from a recognis- ed educational institu- tion.  (In certain specific categories relaxable in accordance with Government of India Rules).	—
11. Farash	.. ..	Do.	Do.	Nil.	—
12. Chowkidar	.. ..	Do.	Do.	Nil.	—
13. Sweeper	.. ..	Do.	Do.	Nil.	—

**NOTES :** (1) The following groups of posts which carry the same scale of pay and classification and for which similar qualifications have been prescribed are interchangeable posts and are borne on a common cadre. The incumbents of the posts within the same group are interchangeable :—

*Group I :* Manager Grade II/Insurance Inspector.

*Group II :* (i) Assistant and (ii) Head Clerk.

*Group III :* Lower Division Clerk/Cashier/Adrema Operator/Computer/Telephone Operator.

*Group IV :* Jamadar/Daftry/Record Sorter.

(2) Age limits and qualifications in [Column 4 and 5 shall not apply for promotion and to persons appointed on deputation.

(3) Stenographers may be posted to work as Upper Division Clerk for two years before they are considered for promotion to higher grade in which case their promotion to the higher grade can be in a direct line.

### Department of Social Security

New Delhi, the 19th March 1965

No. INS.I-22(1)-2/64(18).—In pursuance of the powers conferred by Section 46(2) of the Employees' State Insurance Act, 1948 (34 of 1948), read with Regulations 95-A of the Employees' State Insurance (General) Regulations, 1950, I hereby notify the 30th March 1965 as the date from which the medical benefit as laid down in the said Regulation 95-A and the Kerala Employees' State Insurance (Medical Benefit) Rules, 1959, shall be extended to the families of insured persons in the following areas in the State of Kerala, namely :—

I. The areas within the limits of Tellicherry Municipal Town and the revenue villages of :—

- |                   |                   |
|-------------------|-------------------|
| (a) Dharmadoin;   | (i) Mattannur;    |
| (b) Kadiroor;     | (j) Mangatidam;   |
| (c) Kuttuparamba; | (k) Ambilat;      |
| (d) Eranholi;     | (l) Kurumbakkal;  |
| (e) Vadakkumbad;  | (m) Vattipuram;   |
| (f) Pinarayi;     | (n) Pattiyani;    |
| (g) Kodyeri;      | (o) Eruvatty; and |
| (h) Pannur;       | (p) Pathiriyat    |

in Tellicherry Taluk in the Cannanore district.

II. The areas within the limits of Cannanore Municipal Town and the revenue villages of :—

- |                   |                     |
|-------------------|---------------------|
| (a) Pappinisseri; | (n) Kunhimangalam;  |
| (b) Balipatam;    | (o) Kodanapalli;    |
| (c) Chovva;       | (p) Ezhome;         |
| (d) Pannapara;    | (q) Madai;          |
| (e) Pallikunnu;   | (r) Edakkad;        |
| (f) Ramatheru;    | (s) Muzhappilangad; |
| (g) Podikundu;    | (t) Chelora;        |
| (h) Chalat;       | (u) Iriveri;        |
| (i) Chirakkal;    | (v) Kalliassery;    |
| (j) Kizhunna;     | (w) Mattul;         |
| (k) Elayavoor;    | (x) Katamboor;      |
| (l) Puzhathi;     | (y) Cheruthazham;   |
| (m) Azhikode;     | (z) Valiannoor; and |
|                   | (za) Narath.        |

in Tellicherry Taluk in the Cannanore district.

V. N. RAJAN  
Director General

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